OLS EXECUTIVE BOARD MEETING
August 18, 2025
5:00 PM
Church Conference Room
MINUTES

Mission Statement
OLS provides a Christ-centered Catholic education for students of all faiths. Together, we will foster each student's path to heaven, pursuit of excellence, accountability, and service to others.

I. **Opening Prayer** – *Bob Lecheler opened the meeting in prayer. Those in attendance were Crystal Mogensen, Brian Groothousen, Tami Stewart, and Bob Lecheler. Amy Oesbser was present as an observer.*

II. **Approval of February Minutes** – *The June 11, 2025, minutes were read. A motion was made by Tami and seconded by Crystal to approve the minutes. The motion passed.*

III. **Action Items**
   a. Other – *There were no action items.*

IV. **Old Business**
   a. School Finance – *A summary of the profit and loss for last fiscal year was distributed. Total school income was $851,584.66. Total expenditures were $919,589.21, for a balance of -$68,004.32. There was a net other involving investments in the amount of $119,238.71. There was discussion about keeping expenses to a minimum and increasing income through donations and Endowment Fund was explained. It was suggested that the Fund be promoted to all parishioners for future giving. A motion was made by Crystal and seconded by Tami to approve the financial report. The motion passed.*
   b. School Report – *Brian passed out his school report. He highlighted some of the topics on the report. He pointed out that two students have withdrawn from school to do homeschooling. Stairs for the playground equipment have been refurbished. A motion was made by Tami and seconded by Crystal to approve the school report. The motion passed.*
   c. Fundraising – *There is a need to gather interested parents to serve on a fundraising committee which oversees the operations of all fundraising activities. Dave Elliott will be contacted to see if he is interested in being part of the committee. Sub committees will be formed for each fundraising activity.*
   d. Responses to Religious Sisters to teach in the school – *Bob shared letters he received from Mother Amata Veritas Ellenbecker, OP, Prioress General of the Dominican Sisters of Mary, Mother of the Eucharist in Ann Arbor, Michigan, and Ana Grace Neenan, O.P., Prioress General of Dominican Sisters of Saint Cecilia Congregation in Nashville, Tennessee regarding the availability of sisters to teach in our Catholic school. Both sisters indicated they do not have sisters*

available to teach in our school in the foreseeable future. We will continue to keep the sisters in mind for any future teaching position openings.

V. **New Business**

a. Membership – *Tami Stewart was appointed Steward At-Large this month. Tami agreed to serve as secretary, beginning with the October meeting. Crystal's appointment anniversary will be reviewed. (It was learned that she was appointed August 2021, leaving her until August 2027 to finish out a second term on the board.)*

b. Review Executive Board By-Laws – *The handbook for the Executive Board was distributed, along with an abbreviation of the duties and responsibilities of the board members. It was pointed out that Bob, as the Parish Director, has authority and responsibilities with Brian, as the Principal. The Executive Board does not have authority over issues involving the teaching of the Roman Catholic Church and over personnel performance. The Parish Director and Diocesan Superintendent of Schools are Ex Officio members. A Conflict of Interest form will be signed by Executive Board members at the next meeting. Brian and Bob will sign off on the regulation document and submit it to the Diocese.*

c. Approval of Steward – *There was discussion by the board regarding the appointment of Amy Oebser on the board. It was determined that Amy would be a good addition to the board. A motion was made by Crystal and seconded by Tami to approve Amy's appointment to the board. The motion passed. Her nomination will be submitted to the trustees for their approval.*

VI. **Closing Prayer** – *Bob closed the meeting in prayer.*

VII. **Adjourn (Next Meeting)** October 8, 2025, 5:00 p.m., OLS Church conference room. *It was decided that the board will meet on the second Wednesday of each even-numbered month.*

Respectfully submitted,
Bob Lecheler